

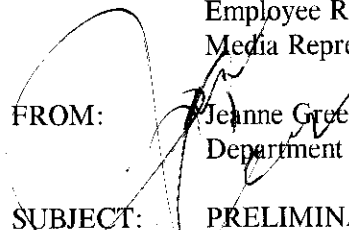


DEPARTMENT OF PERSONNEL

209 E. Musser Street, Room 101
Carson City, Nevada 89701-4204
(775) 684-0150

MEMO PERD #34/00
November 30, 2000

TO: Personnel Commission Members
Department Directors
Division Administrators
Agency Personnel Liaisons
Agency Personnel Representatives
Designee for Rules Distribution
Employee Representatives
Media Representatives

FROM:  Jeanne Greene, Director
Department of Personnel

SUBJECT: PRELIMINARY PERSONNEL COMMISSION AGENDA

The items listed below are tentatively scheduled for the Personnel Commission meeting on January 4, 2001. This meeting will be held at the Community College of Southern Nevada, Cheyenne Campus, 3200 East Cheyenne, Presidential Conference Room B, North Las Vegas, beginning at 9:00 a.m. This meeting will also have a video conference link to the University of Nevada, Reno, Journalism Building, Room 116.

- I. Call to Order – 9:00 a.m.
- II. *Adoption of Agenda
- III. *Minutes of Previous Meeting
- IV. *Prohibitions & Penalties
Office of Veteran's Services, Southern Nevada Veteran's Home
- V. *Clerical & Related Services Occupational Group Study Appeals
 - A. Linda Ketner, Administrative Assistant III
*Department of Human Resources, Mental Health/Developmental Services Division,
Southern Nevada Adult Mental Health Services*
 - B. Community College of Southern Nevada
 - 1. Matt Haacker, Mail Service Technician
 - 2. David Gress, Mail Service Clerk II

VI. *Classification Appeals

- A. Marlene Parks, Program Officer II
University of Nevada, Reno, Facilities Management
- B. Ronald Shutt, Chief Investigator, Compliance /Audit
Department of Business & Industry, Consumer Affairs Division
- C. Sharon Hidveghy, Social Work Supervisor
Department of Human Resources, Child & Family Services Division, Placement Resources
- D. Julie Johnson, Adult Parole & Probation Operations Supervisor
Department of Motor Vehicles & Public Safety, Parole & Probation Division

VII. Uncontested Classification Action Report

VIII. Selective Certification

IX. Special Reports

X. Comments by the General Public

XI. Select Date for Next Meeting

XII. *Adjournment

** Indicates item will be voted on by the Personnel Commission*

If anyone has questions or wishes to discuss, in further detail, the items scheduled for this Commission meeting, please contact Carol Thomas, Chief of Technical Services, State Personnel, at (775) 684-0105.

NOTE: We are pleased to make reasonable accommodations for individuals with disabilities who wish to attend this meeting. If special arrangements are necessary, please notify the Department of Personnel in writing at 209 East Musser Street, Room 101, Carson City, Nevada 89701-4204, or call Debra Berry at (775) 684-0110 no later than five working days prior to the meeting.